

What it takes to be on the GLACURH Regional Board of Directors



This could be you!

Position

ADFA

Requirements

- The Associate Director for Finance and Administration shall have attended at least one regional or NACURH conference.
- Live in housing that is owned and operated by your college or university housing department throughout their term of office, excluding summer and winter breaks.
- Shall be a student at a member school in good standing.
- Must maintain full-time student status for the entirety of their terms of office.
- Cannot hold both a Regional Board of Directors position and a conference team position or CC position.
- Have a 2.5 GPA on a 4 point scale. If you are unsure of the GPA equivalency of a 2.5 on a 4.0 scale, please email the Regional Director at gl_director@nacurh.org.

Duties

- Write, transpose, duplicate, and distribute minutes from meetings.
- Create and handle budget.
- Create monthly financial statements.
- Represent the region at national meetings.
- Make changes to the governing documents.
- Organize regional philanthropy.
- Carry out orders of the director.

Advice from Past ADFA

As a part of the directorship, I work very closely with the Director and AD-NRHH on the NACURH board. I also work with Xero, the financial software, to keep GLACURH's books up to date. This position takes patience and the ability to think on your feet with taking the minutes during the conferences, retreats, and meetings. The ADFA is a detail-oriented position that takes about 25 hours a week.