



**Main Motion J | Rental Vehicle Reimbursement**

**Whereas**, in some circumstances, the Associate Director for Administration and Finance may authorize the use of a rental vehicle for regional travel; and,

**Whereas**, there are not clear guidelines for what the region will pay for in terms of a rental vehicle; and,

**Whereas**, to avoid further confusion caused by such ambiguities; and,

**Therefore let it be resolved**, that Title 6, Article XIII, Section 21, Subsection D be updated to read:

Article XIII	Regional Financial Guidelines
Section 21	<p>A. Any trip that is taken by one of the Regional Board of Directors members must be specifically authorized by the RBD in the Regional Budget.</p> <p>B. The individual RBD member will make actual arrangements for travel. It is expected that selected arrangements will be the ones that are most inexpensive as well as the most reasonable for the region. The ADAF will determine, with the individual, what is reasonable given current economic situations.</p> <p>C. The ADAF shall pay the average of all state/province gasoline prices per mile by using AAA published statistics from the Regional budget for all personal vehicular travel reimbursed by the regional budget. This will not include any type of rental or university vehicles.</p> <p>D. The ADAF may authorize the use of rental vehicles in some situations. This decision will be made in consultation with the Director and Advisor. <b><u>The ADAF may also authorize the use of rental vehicles in some situations. This decision will be made in consultation with the Director and Advisor. If a rental vehicle is used, the region shall cover the cost of the rental vehicle, gas for the rental vehicle, and tolls, if applicable.</u></b></p>

Respectfully Submitted,  
*Allen Dahlka, Associate Director for Administration and Finance*  
*Max McCarthy, Coordinating Officer for Marketing*